Crew:	A Crew							C	hift Evn	octatio	nns					
Date:		Shift Expectations														
		NISO					SISO					RLOP				100
Discussion Item	Questions to Ask?	Action Required?	Notes (Optional - Enter "Notes" into Turnover where possible)	Mid day check required?	Was Item Completed?	Was Item Carried in T/O	Action Required?	Notes (Optional - Enter "Notes" into Turnover where possible)	Mid day check required?	Was Item Completed?	Was Item Carried in T/O	Action Required?	Notes (Optional - Enter "Notes" into Turnover where possible)	Mid day check required?	Was Item Completed?	Was Item Carried in T/0
Start of Shift Head Operator Turnover Review	Has the Head Operator assessed the current condition of plant equipment and operation (safety, environmental, and process issues from previous shift) If needed what corrective actions have been developed to mitigate? Is a verification required?															
Plant Optimization	Are we at risk for meeting our 21 day plan? If so what are they (e.g., Critical Alarms that need to be addressed, Product Specs that are off test, other Optimization concerns)? And what are our plans to address them?															
High Risk Activities	Are there High Risk Activities and/or Critical Maintenance Activities planned for today? If so, has the Head Operator identified any impact to other sections/units, made notifications, developed mitigation/contingency plans, and performed an LPSA? What Procedures are required?															
Procedures Required	Based on the above, are there any tasks which will require the use of a Procedure?															
JJSV Observations	Are there any jobs which require a JISV today? If so, can an observation be performed?															
LOTO Audits	Are we Isolating any equipment on this shift? If so, which can we do a Supplemental Audit on?															
OMC Equipment Status Review	Has your crew reviewed the OMC Equipment status or the upcoming shift? Does any equipment need to be LOTOd for the next shift? If so, what?															
CPVs	What CPVs should/can we take action on during this shift?															
Alarms	Are there any console alarms that need to be addressed on this shift?															
PED/CST Communications review	Are there adjustments that need to be made during this shift based on the PED/CST communication?															
Housekeeping Items	What housekeeping goals do we need to achieve for this shift?															
Handheld Active Exceptions	Which Handheld Active Exceptions can we address on this shift?															
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